



METROPOLITAN EMERGENCY SERVICES BOARD BOARD MEETING AGENDA

September 11, 2024, 10:00 a.m.

1. **Call to Order** – Commissioner Mai Chong Xiong, 2024 Board Chair
2. **Approval of Agenda** – Commissioner Xiong
3. **Consent Agenda** – Rohret (**page 3**)
 - A. Approval: July 10, 2024 Meeting Minutes
 - B. Approval: June 2024 Treasurer’s Report
 - C. Correspondence
4. **ECN/SECB Update/Discussion with Assistant DPS Commissioner, John Cunningham**
– Jill Rohret/John Cunningham, Minnesota Department of Public Safety
5. **Radio Items** – Tracey Fredrick, Radio Services Coordinator
 - A. Approval of Rice County Sheriff’s Office Request for a Waiver to Metro Standard 3.15.0 – Metro LSECs (**page 11**)
 - B. Approval of Amendments to Hennepin County’s ARMER Participation Plan (**page 13**)
 - C. Discussion: Update on Initial Motorola Proposal for 2026-2030 System Upgrade Agreement (**page 15**)
6. **9-1-1 Items** – Jake Jacobson, 9-1-1 Manager
 - A. Approval of Amendment 11 to Lumen/MESB/State of Minnesota 9-1-1 Contract (**page 17**)
 - B. Discussion: Update on CAD-to-CAD Interoperability/Operational Resiliency (**page 21**)
7. **EMS Items** – Greg Hayes, EMS Coordinator – None
8. **Administrative Items** – Jill Rohret, Executive Director – None
9. **Reports**
 - A. Legislative Report – Margaret Vesel/Matthew Bergeron
 - B. Statewide Emergency Communications Board (SECB) Reports:
 - 1) Finance – Rohret/Fredrick
 - 2) Legislative – Rohret/Anderson
 - 3) Steering – Fredrick/Rohret
 - 4) Other SECB Committees – Fredrick/Jacobson
 - 5) Board – Commissioner Hamann-Roland/Rohret
 - C. DPS-ECN Update – Kent Wilkening, ECN
10. **Old Business** – None
11. **New Business**
 - A. Discussion – January 2025 Board Meeting Date – Rohret (**page 23**)
12. **Adjourn**



METROPOLITAN EMERGENCY SERVICES BOARD BOARD MEETING AGENDA

September 11, 2024, 10:00 a.m.

Metropolitan Emergency Services Board Members

Anoka County

Commissioner Mike Gamache*
Commissioner Mandy Meisner

Carver County

Commissioner Gayle Degler* (2024 Vice Chair)
Commissioner John Fahey

Chisago County

Commissioner Rick Greene*

City of Minneapolis

Council Member Elliott Payne* (2024 Secretary)

Dakota County

Commissioner Joe Atkins*
Commissioner Bill Droste

Hennepin County

Commissioner Kevin Anderson
Commissioner Irene Fernando*

Isanti County

Commissioner Mike Warring*

Ramsey County

Commissioner Mai Chong Xiong * (2024 Chair)
Vacant

Scott County

Commissioner Dave Beer
Commissioner Tom Wolf* (2024 Treasurer)

Sherburne County

Commissioner Gregg Felber*

Washington County

Commissioner Gary Kriesel
Commissioner Fran Miron*

*Denotes Executive Committee member



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date:
Agenda Item:
Presenter:

September 11, 2024
3. Consent Agenda
Rohret

- A. **Minutes** – The minutes of the July 10, 2024 meeting of the Board are attached for review and approval.
- B. **June 2024 Treasurer’s Report** – The Treasurer has reviewed the June 2024 financial statements and has given his approval of the report.
- C. **Correspondence** – In July 2025 assessment notices were sent to counties; one is included as an example of correspondence.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

METROPOLITAN EMERGENCY SERVICES BOARD

BOARD MEETING MINUTES

July 10, 2024

Commissioners Present:

Kevin Anderson, Hennepin County
 Joe Atkins, Dakota County
 Dave Beer, Scott County
 Gayle Degler, Carver County
 Bill Droste, Dakota County
 Gregg Felber, Sherburne County - **absent**
 Irene Fernando, Hennepin County - **absent**
 Mike Gamache, Anoka County
 Richard Greene, Chisago County

Gary Kriesel, Washington County
 Trista Martinson, Ramsey County
 Mandy Meisner, Anoka County
 Fran Miron, Washington County
 Elliott Payne, City of Minneapolis
 Mike Warring, Isanti County
 Tom Wolf, Scott County
 Mai Chong Xiong, Ramsey County

Staff Present: Tracey Fredrick; Greg Hayes; Kelli Jackson; Jake Jacobson; Jacob Kallenbach; and Jill Rohret.

Others Present: Brittany McCormick, *Board Counsel*; Andy Hering, *Redpath & Co.*; Lyndsey Peck, *Redpath & Co.*; Margaret Vesel, *Larkin Hoffman*; and Kent Wilkening, *ECN*.

1. Call to Order

The meeting was called to order at 10:00 a.m. by the 2024 MESB Chair, Commissioner Trista Martinson.

2. Approval of Agenda

Motion made by Commissioner Gayle Degler, seconded by Commissioner Tom Wolf to approve the July 10, 2024 MESB Board meeting agenda. Motion carried.

3. Consent Agenda

Motion made by Commissioner Fran Miron, seconded by Commissioner Wolf to approve the July 10, 2024 MESB consent agenda. Motion carried.

4. Acceptance of 2023 MESB Financial Audit

Andy Hering and Lyndsey Peck of Redpath & Co. presented a summary of the 2023 MESB financial audit. The auditors determined the audit was a clean audit with no findings.

Motion made by Commissioner Kevin Anderson, seconded by Commissioner Degler to accept the 2023 MESB Financial Audit. Motion carried.

5. Radio Items

A. Approval of Revised MOU with DPS-HSEM Regarding Minnesota Telecommunicator Emergency Response Taskforce (TERT)

Tracey Fredrick said MESB staff recommend approval of a revised memorandum of understanding (MOU) between MESB and Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management (DPS-HSEM) which defines the MESB's Communication Response Task Force (CRTF) as the Minnesota Telecommunicator Emergency Response Taskforce (TERT). The revised MOU places the responsibility and supervision of the TERT team on the MESB.

METROPOLITAN EMERGENCY SERVICES BOARD

Motion made by Commissioner Mandy Meisner, seconded by Commissioner Wolf to approve the revised MOU between the MESB and the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management. Motion carried.

B. Approval of Burnsville Fire Department Request for a Waiver to State Standard IOP-11

Fredrick said Burnsville Fire department requests approval of a waiver to State Standard IOP-11. This request is in addition to a previous waiver obtained by Burnsville Fire and is for an additional eight radios with LTAC access. Burnsville Fire staff only use these radios if called to action on behalf of the SWAT team and are not used in day-to-day operations.

Motion made by Commissioner Bill Droste, seconded by Commissioner Joe Atkins to approve the Burnsville Fire department waiver to State Standard IOP-11. Motion carried.

C. Approval of Mdwakanton Public Safety Request for a Waiver to State Standard IOP-11

Fredrick said Mdwakanton Public Safety requests approval of a waiver to State Standard IOP-11. The waiver request is similar to others previously approved. If approved, the waiver allows the addition of LTACs in the devices used by fire medics when working on-call with the Tri-City Special Response Team. These devices are used in day-to-day operations, but staff will only use the LTAC talkgroups when directed to do so when working with the Special Response Team.

Motion made by Commissioner Wolf, seconded by Commissioner Droste to approve the Mdwakanton Public Safety waiver to State Standard IOP-11. Motion carried.

6. 9-1-1 Items

A. Approval of Sole Source Justification for Telecommunicator Resilience Training

Jake Jacobson said MESB staff recommend approval of the sole source justification to procure telecommunicator resiliency training from Blue Ethos. Past efforts for resiliency training have proved to be unsuccessful in acquiring a contract through RFP or have been viewed negatively post-training due to displeasure with the training. Members of the 9-1-1 Technical Operations Committee (TOC) have advocated for this specific training and have found it to be promising. The SECB grant awarded for this training totals \$75,000.

Motion made by Commissioner Miron, seconded by Commissioner Anderson to approve the sole source justification for telecommunicator resilience training. Motion carried.

7. EMS Items

A. Approval of Sole Source Justification for Patient Monitoring System

Greg Hayes said MESB staff recommend approval of the sole source justification to replace and procure new patient vitals monitors for a total cost of \$74,423.08. The current monitors need to be replaced and the software utilized to run the monitors is no longer supported by the manufacturer. The current monitors are at the end of their life cycle. MESB issued an RFP for this procurement and received no responses. EMS relief grants will fund the project on a reimbursement basis.

Commissioner Kevin Anderson asks about the life expectancy range of this type of equipment.

Hayes responded that the typical life expectancy range is anywhere between 5-10 years. The new equipment won't be as software extensive as in the past.

METROPOLITAN EMERGENCY SERVICES BOARD

Commissioner Degler asks if there is any salvage value on the units being replaced.

Hayes responded that MESB staff will look to recycle the equipment with a memorandum of understanding (MOU) between other regional organizations which have fixed facilities and a need for additional units.

Motion made by Commissioner Degler, seconded by Commissioner Wolf to approve the sole source justification for patient monitoring systems. Motion carried.

8. Administrative Items

A. Approval of Amendments to Technical Operations Committees' Bylaws

Jill Rohret said she recommends approval of amendments to each of the TOCs' bylaws. A new section will be added to the bylaws titled 'Section 9 – Amendments' with language derived from the Amendment section in the Board's bylaws. MESB Board Counsel reviewed the changes to the bylaws.

Motion made by Commissioner Anderson, seconded by Commissioner Droste to approve the amendments to the TOCs' bylaws. Motion carried.

B. Approval of 2025 MESB Operational Budget

Rohret said she recommends approval of the 2025 MESB Operational budget. The draft budget includes an increase in salary and benefits per the 2024 Dakota County Merit Compensation Plan. Rent increases 5% from 2023-2024 due to an anticipated rent increase in the 2025-2026 lease, though staff is working to reduce the amount of rented office space contained in the lease. The 2025 operational budget includes a 4.26% increase in assessments to MESB members.

Motion made by Commissioner Meisner, seconded by Commissioner Miron to approve the 2025 MESB operational budget. Motion carried.

C. Approval of 2025-2029 MESB Capital Budget

Rohret said she recommends approval of the 2025-2029 capital budget. The 9-1-1 items are the same as what was included in the 2024-2028 capital budget. There are no Administrative or Radio items. The 2025-2029 capital budget plans to use less funds from the Hennepin County Investment Fund than previous years.

Commissioner Meisner asks if unused funds would go back to the Hennepin County Investment Fund.

Rohret responds by stating that if the money is not needed, then it is not transferred and stays in the Hennepin County Investment Fund.

Motion made by Commissioner Anderson, seconded by Commissioner Wolf to approve the 2025-2029 MESB Capital budget. Motion carried.

9. Reports

A. Legislative Report

METROPOLITAN EMERGENCY SERVICES BOARD

Margaret Vessel of Larkin Hoffman gave a brief update on the 2024 legislative session relative to the MESB. \$7 million was granted for GIS school mapping throughout the state. There is still lots of uncertainty around the process and more info from the state will be provided in the coming months. The telecommunicator training and certification did not pass. The EMSRB will be restructured into the Office of Emergency Medical Services, with more information on this to become available as the year progresses.

B. Statewide Emergency Communications Board (SECB) Reports:

1. Finance

Rohret said there is no update as the committee will meet tomorrow, on July 11, 2024.

2. Legislative

Rohret said the meeting was cancelled.

3. Steering

Fredrick said there is no update as quorum was not reached. The next meeting is today, July 10, 2024.

4. Other SECB Committees

Fredrick and Jacobson said there are no updates beyond items approved by the board today.

5. Board

Rohret said DPS Assistant Commissioner Cunningham is developing a proposal for dedicated SECB staff.

C. DPS-ECN Update

Kent Wilkening said the search to replace the ECN Director continues. Evaluations are on-going for responses to an RFP for updates to the first 15 chapters of Minnesota Statutes section 403. ECN staff is working through details for the school mapping grant.

Rohret stated that there are more questions than answers in the school mapping grant. She has reached out to Assistant Commissioner Cunningham and will provide updates when available.

10. Old Business – None

11. New Business

A. Martinson Resignation

Commissioner Martinson said that she is resigning from her role and accepting a new position. The Board thanked Commissioner Martinson for her service.

12. Adjourn

The meeting adjourned at 11:00 a.m.



METROPOLITAN
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395
WWW.MN-MESB.ORG

TO: Metropolitan Emergency Services Board
FROM: Scott County Commissioner Tom Wolf, MESB Treasurer
RE: Treasurer's Report – June 2024
DATE: July 31, 2024

As Treasurer for the Metropolitan Emergency Services Board, it is necessary to review the following documents:

- Monthly summary financial reports for Administration, 9-1-1, Radio and EMS
- Explanation for significant variance from budget report for Administration, 9-1-1, Radio and EMS.

The review was conducted on July 31, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Wolf".

Tom Wolf
Commissioner, Scott County
Treasurer, Metropolitan Emergency Services Board



METROPOLITAN
EMERGENCY SERVICES BOARD

2099 UNIVERSITY AVENUE WEST
SAINT PAUL, MINNESOTA
55104-3431

PHONE 651-643-8395

WWW.MN-MESB.ORG

July 12, 2024

Mr. Kevin Corbid
County Administrator
Washington County
14949 62nd Street North
P.O. Box 6
Stillwater, MN 55082-0006

Dear Mr. Corbid:

In accordance with section 3 of the joint powers agreement which formed the Metropolitan Emergency Services Board (MESB), the MESB must notify its member entities annually by August 1 of the maximum assessment amount for the following year. This value should be used in the county's budgeting process.

Enclosed is a chart which delineates the maximum assessment amount Washington County will be allocated for 2025 MESB operating expenses. The invoice for the actual assessment amount due will be mailed in December.

Please contact me with any questions at (651) 643-8394 or jrohret@mn-mesb.org.

Thank you for your time and consideration.

Sincerely,

Jill Rohret
Executive Director

Enclosure

cc: Commissioner Gary Kriesel
Commissioner Fran Miron
Ms. Jennifer Ochocki
Ms. Holly Hess

MESB BOARD ASSESSMENT SCHEDULE 2025 BUDGET - APPROVED 7.10.24

METROPOLITAN EMERGENCY SERVICES BOARD --- ASSESSMENT TO MEMBERS

	2022	% of 2022	APPROVED 2025 DUES	2022	% of 2022	APPROVED 2025 DUES	2025 ASSESSMENT TOTAL	2024 ASSESSMENT TOTAL	Difference from 2024 assessment
COUNTY	Population for Radio Admin.	Population for Radio Admin	Radio. Admin	Population for Operational Admin.	Population for Oper. Admin	Oper. Admin	2025 ASSESSMENT TOTAL	2024 ASSESSMENT TOTAL	
Washington	274,589	8.07%	\$22,173	274,589	8.07%	\$109,491	\$131,663	\$124,940	
TOTAL	3,401,368	100.00%	\$274,657	3,401,368	100.00%	\$1,356,275	\$1,630,932	\$1,561,460	\$6,724

\$69,472
increase/decrease in assessments from 2024
4.26%



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 5A. Approval of Rice County Sheriff's Office
Waiver to Metro ARMER Standard 3.15.0
Presenter: Fredrick

RECOMMENDATION

The Radio Technical Operations Committee (TOC) recommends approval of Rice County's request for a waiver to Metro ARMER Standard 3.15.0 – Metro LSECs.

BACKGROUND

The Metro Region adopted Metro ARMER Standard 3.15.0 for oversight of the LSEC talkgroups, which were created from the regional change management cycle, ending in 2023. These talkgroups were created for use by law enforcement only and added additional encrypted talkgroup capabilities to the region, which was limited prior to this addition.

ISSUES & CONCERNS

The LSEC talkgroups were intended to be used for Metro Region law enforcement only. With more entities making the transition to encryption-capable devices, the need for encrypted talkgroups has grown.

Rice County borders Dakota and Scott Counties and participates with both the Dakota County and South Metro SWAT teams. If approved, Rice County law enforcement partners only would have access to the talkgroups. Rice County has also been previously approved for access to ME TAC talkgroups.

FINANCIAL IMPACT

None to MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL



Rice County Sheriff's Office

Jesse J. Thomas, Sheriff
Joe Yetzer, Chief Deputy

118 Third Street NW, Faribault, MN 55021
507-334-4391 • Fax 507-334-0268

July 9th, 2024

Chair Jake Thompson
MESB Radio Technical Operating Committee

Chair Thompson,

This request is to seek approval for Rice County radios to be programmed with and use new Metro Region ME LSEC 02E – 15E talkgroups.

Rice County borders two Metro Region counties (Scott County and Dakota County). Rice County also has a shared SWAT team with Dakota County/South Metro SWAT.

Both Rice County SWAT and non-SWAT personnel have assisted numerous times in the Metro in recent years.

This request would be to program all Rice County Law Enforcement Only radios with the ME LSEC 02E – 15E talkgroups. Rice County has previously been approved to utilize ME TACs 1-12E.

Justin Austin #1158

Radio Communications Specialist

Rice County Sheriff's Office
118 3rd St NW Faribault, MN 55021
507-210-0452





METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 5B. Approval of Amendments to Hennepin County's ARMER Participation Plan
Presenter: Fredrick

RECOMMENDATION

The Radio TOC recommends approval of the amendments to the Hennepin County ARMER participation plan.

BACKGROUND

Hennepin County has been an ARMER participant since 2001. It currently utilizes a full ARMER participation plan with DPS-ECN.

ISSUES & CONCERNS

Hennepin County requests approval of an amendment to its ARMER participation plan to add outdoor warning sirens transmitting over ARMER talkgroups. Hennepin County has 293 outdoor warning sirens and will use 300 of its current talkgroup allocation to accommodate the new use. Hennepin County does not foresee any additional loading or traffic concerns, due to being locked to only Hennepin County sites and only being activated during severe weather situations.

Hennepin County plans to release a request for proposals (RFP) to select a vendor to do this work.

FINANCIAL IMPACT

None to MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL



SHERIFF DAWANNA S. WITT

Hennepin County Sheriff's Office, 350 South Fifth Street, Room 6, Minneapolis, MN 55415
(612) 348-3744 • hennepinsheriff.org

August 16, 2024

Hennepin County Participation Plan Modification

Hennepin County is formally requesting approval of an amendment to its participation plan with the addition of outdoor warning siren activation over Hennepin owned ARMER talkgroups. Hennepin County Emergency Management has been working with Mission Critical Partners to review and put together an RFP to replace the current outdoor warning siren system. The current outdoor warning siren activation system utilizes VHF Transmitters and ARMER backhaul. Many technologies have been assessed and it has been determined that activation over ARMER as the primary source would be the most seamless and effective solution.

By migrating away from VHF system and utilizing TGs we will free up some backhaul loading that the VHF system used. We do not foresee much loading to the ARMER system as it will just be transmitting and receiving signaling to activate sirens during severe weather. Monitoring of the individual sirens will be taking place over LTE solutions.

There are 293 sirens located across Hennepin County. We will be looking at placing an ARMER radio at each of these locations. We are also looking at future growth and are looking to allocate 300 Radio IDs toward this project. We will also be naming the alias of these to signify that they are OWS radios. When provisioning these IDs, we'll be locking them to Hennepin East and West subsystems.

We thank you for your consideration and are happy to answer any questions you may have.

Respectfully,

Jake Thompson
Radio System Manager
Hennepin County Sheriff's Office



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 5C. Discussion: 2026-30 Motorola System Upgrade Agreement
Presenter: Fredrick

RECOMMENDATION

None; this is a discussion item only.

BACKGROUND

Since 2004, the ARMER system has had a system maintenance agreement with Motorola. The level of services provided in the agreement have varied over time. All equipment which connects to the ARMER system is included under the agreement per SECB Standard LMR-37, which includes base radio stations and consoles. The amount each agency pays towards the contract is determined by the equipment each agency owns.

From the mid-2000s through 2012, the agreement was a Software Maintenance Agreement (SMA), which provided the software for system upgrades, as well as technical support and a dedicated Motorola field technician. Though the software for upgrades was provided, the state and system owners had to pay for equipment changes and labor for each upgrade. Often, those numbers were not known in time for proper budgeting.

In late 2012, the Statewide Emergency Communications Board (SECB) asked regions to consider moving to a System Upgrade Agreement II (SUAll). This provided the same services as the SMA, but also included labor for upgrades and regular equipment replacements, such as routers, network management terminals, etc. The SUAll had a higher annual cost, but eliminated non-budgeted charges associated with system upgrades, thus making overall budgeting easier. The SUAll also provided for a system upgrade every two years.

The SUAll agreement does not cover platform level changes. This means agencies need to pay for new consoles (going from Gold Elite to MCC 7500 consoles prior to May 2016, for example) separately from the annual maintenance contract.

During the negotiations for the current contract, ending December 2025, ECN engaged a consultant, Tusa Consulting, to assist with understanding the previous contracts and if any items could be removed or if services needed to be added. Tusa Consulting has not been retained for services to the upcoming contract at the current time.

ISSUES & CONCERNS

The current SUAll agreement ends December 31, 2025. On July 29 and 30, 2024, Motorola met

MOTION BY:

SECONDED BY:

MOTION:

PASS/FAIL



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 5C. Discussion: 2026-30 Motorola System Upgrade Agreement
Presenter: Fredrick

with MnDOT and ARMER Stakeholders to present the draft of the 2026-2030 SUAll maintenance contract, which would be a statewide cost of \$70.6 million over five years, which is an increase of \$38.9 million over the previous contract. Additionally, this cost does not include console replacement (which Motorola proposes be done by January 2029) nor future base station replacement, currently scheduled in the mid-2030s.

Under Motorola's proposal, if a statewide contract is signed to replace the consoles, it will cost approximately \$56 million; if console replacement is done on a piecemeal basis, it will cost between \$80-92 million.

Stakeholders are concerned that there is not enough time for local agencies to properly budget and raise funding for not only the increase in SUAll costs, but also for the console replacement costs.

FINANCIAL IMPACT

The MESB itself does not pay a share of this contract, as it does not own equipment covered by the contract (system infrastructure), but all ARMER participating agencies will be affected.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 6A. Approval of Amendment 11 to Lumen /MESB/State of Minnesota 9-1-1 Contract
Presenter: Jacobson

RECOMMENDATION

Staff recommend approval of Amendment 11 to the Lumen/MESB/State of Minnesota 9-1-1 contract.

BACKGROUND

Traditionally, the MESB has been a party to a three-way contract for 9-1-1 services between the 9-1-1 service provider, the State of Minnesota, and the MESB for the 9-1-1 service in the metropolitan area. The State is responsible for the monthly recurring costs associated with the 9-1-1 network and the 9-1-1 location database. The MESB and the PSAPs are responsible for one-time costs associated with changes to the 9-1-1 system they initiated.

In November 2016, the MESB approved and executed the State T-730 contract for 9-1-1 services, with the MESB, State of Minnesota and CenturyLink as parties. Though the maximum number of years for a state contract is five, this contract was extended in November 2021 due to the delay in the release of the Next Generation 9-1-1 Core Services RFP.

ISSUES & CONCERNS

The original T-730 contract document was a two-year contract expiring November 30, 2018, with three one-year extension options which were all executed in the past. This contract has been amended several times to extend the contract through November 30, 2024.

The purpose of Amendment 11 is to accommodate changes required for Text-to-9-1-1 services. The amendment has been reviewed by MESB Counsel, who has no concerns with the language in this agreement.

Amendment 12 is anticipated for board approval at its November 2024 meeting, which would extend the contract again.

FINANCIAL IMPACT

None to the MESB.

MOTION BY:
SECONDED BY:
MOTION:

PASS/FAIL

AMENDMENT NO. 11 TO CONTRACT NO. 116669, RELEASE NO. T-730

THIS AMENDMENT is by and between the State of Minnesota, acting through its Commissioner of Administration (“State”) and CENTURYLINK COMMUNICATIONS, LLC, D/B/A LUMEN TECHNOLOGIES GROUP F/K/A QWEST COMMUNICATIONS COMPANY, LLC, D/B/A CENTURYLINK QCC, 200 South 5th Street, Floor 20, Minneapolis, MN 55402 (“Contractor”).

WHEREAS, the State has a Contract with the Contractor identified as Contract No. 116669, November 30, 2016, through November 30, 2024 (“Contract”), to provide Telecom: Next Gen 911 Network; and

WHEREAS, Minn. Stat. § 16C.03, subd. 5, affords the Commissioner of Administration, or delegate pursuant to Minn. Stat. § 16C.03, subd. 16, the authority to amend contracts; and

WHEREAS, the terms of the Contract allow the State to amend the Contract as specified herein, upon the mutual agreement of the Office of State Procurement and the Contractor in a fully executed amendment to the Contract.

NOW, THEREFORE, it is agreed by the parties to amend the Contract as follows:

1. That the following terms are added to Contract No. 116669:
 - a) Contractor shall provide reconfiguring text control center (TCC) services to accommodate new or upgraded call handling equipment to a specific PSAP upon request by the State.
 - b) Contractor shall provide such TCC services identified in 1.a) for a one-time fee that shall not exceed \$2,500.00, per PSAP.
 - c) Contractor shall provide a quote to the State, for TCC service to accommodate new or upgraded call handling equipment for a PSAP, that includes the specific fee before such TCC services begin for the PSAP.

This Amendment is effective beginning upon the date that the final required signatures are obtained and shall remain in effect through contract expiration, or until the Contract is canceled, whichever occurs first.

Except as herein amended, the provisions of the Contract between the parties hereto are expressly reaffirmed and remain in full force and effect.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE TO FOLLOW.**

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed intending to be bound thereby.

**1. CENTURYLINK COMMUNICATIONS, LLC,
D/B/A LUMEN TECHNOLOGIES GROUP F/K/A
QWEST COMMUNICATIONS COMPANY, LLC,
D/B/A CENTURYLINK QCC**

The Contractor certifies that the appropriate person(s) have executed this Amendment on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

**2. ATTORNEY FOR METROPOLITAN
EMERGENCY SERVICES BOARD**

Attorney: Approved as to form.

By: _____

Title: _____

Date: _____

**3. METROPOLITAN EMERGENCY SERVICES
BOARD**

By: _____

Title: _____

Date: _____

4. DEPARTMENT OF PUBLIC SAFETY

By: _____

Title: _____

Date: _____

5. OFFICE OF STATE PROCUREMENT

In accordance with Minn. Stat. ' 16C.03, Subd. 3.

By: _____

Title: Acquisition Management Specialist

Date: _____

6. COMMISSIONER OF ADMINISTRATION

Or delegated representative.

By: _____

Date: _____

R714647



METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 6B. Discussion: Update on CAD-to-CAD Interoperability/PSAP Operational Resiliency
Presenter: Jacobson

RECOMMENDATION

None; this is a discussion item only.

BACKGROUND

On October 29, 2020, the Board accepted the After-Action Report/Improvement Plan from the MESB 9-1-1 and Radio Technical Operations Committees related to the May/June 2020 civil unrest. The report recommended the region identify and implement workload sharing applications, including computer-aided dispatch (CAD)-to-CAD interoperability and a regional CAD incident display map, both aimed at improved regional information sharing, dispatch coordination, and situational awareness.

In 2021, the Board engaged a consultant to assist in developing an RFP for procuring such a system, as well as governance and funding plans. In early 2023, the MESB issued a CAD-to-CAD Interoperability Integration Solution RFP. At its November 8, 2023 meeting, following the 9-1-1 TOC's recommendation, the Board voted not to proceed with the RFP. Given that the regional need remained, the Board directed the 9-1-1 TOC to stay abreast of industry developments, explore alternate solutions, and consider all avenues.

In August 2023, MESB staff was presented with an offer from the Department of Public Safety's Emergency Communication Networks Division (ECN) to engage in an ECN-led and funded option statewide PSAP data sharing initiative conceived to offer broad interoperability capabilities, including CAD-to-CAD. ECN staff said it would convene meetings to engage with the metro region to ensure metro needs would be reflected in its RFP. Two meetings were held in November and December 2023; the stakeholders never saw a draft RFP. In 2024, ECN informed stakeholders statewide that not only was an RFP issued, but ECN was in process of contract negotiations; the RFP was issued on November 18, 2023.

ECN's RFP was for a Mapped Automatic Location Information (ALI) Service and incorporated what ECN described as interoperability, data sharing, and CAD-to-CAD requirements. On August 15, 2024, the Office of State Procurement awarded contracts to RapidSOS and RapidDeploy, both known for their caller location mapping and additional features like multilingual text translation. ECN has stated that the options under the awarded contracts would be available under the Minnesota Cooperative Purchasing Venture, of which the MESB is a participant.

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METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 6B. Discussion: Update on CAD-to-CAD Interoperability/PSAP Operational Resiliency
Presenter: Jacobson

MESB staff and the 9-1-1 TOC are evaluating these vendor contracts for CAD interoperability and other benefits, such as text translation, a first responder mobile application, and advanced reporting. Discussions with 9-1-1 TOC members have started and are anticipated to lead to a recommendation of the best options for the MESB region.

ISSUES & CONCERNS

The contracted vendors under ECN's procurement offer only a one way, view-only sharing of CAD incident and resource location data at this time, a significant limitation of the bi-directional data exchange between CAD systems as envisioned by the 9-1-1 TOC and the region's After-Action Report/Improvement Plan.

The SECB and ECN will be holding advisory workgroup meetings with one representative from each SECB region to define a standard offering paid for by ECN and optional features, considering varying PSAP/regional interests and needs. It is anticipated that from these meetings may emerge a potential funding concept of having ECN provide the base set of features at no direct charge to the PSAPs, leaving regions or PSAPs the option to fund any additional desired features through the Minnesota Cooperative Purchasing Venture. At this time, it is unknown whether CAD data sharing will be considered standard or optional.

FINANCIAL IMPACT

At this time, there is no direct impact to the MESB. Financial impact will depend on the region's PSAPs' interest in the items included in the offerings by either vendor, what ECN may or may not pay for, and whether/when the region's PSAPs can provide their share of the cost to procure.

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METROPOLITAN EMERGENCY SERVICES BOARD

Meeting Date: September 11, 2024
Agenda Item: 11A. Discussion: January 2025 Board Meeting Date
Presenter: Rohret

RECOMMENDATION

None; at this time this is a discussion item only.

BACKGROUND

Many years ago, the Metropolitan Emergency Services Board established a regular meeting date of the second Wednesday of each month at 10:00.

ISSUES & CONCERNS

In January 2025, the second Wednesday, is January 8, which is the day after the first Tuesday of the month. This means counties will make their appointments to the MESB the day prior. Given how the calendar falls for this month, staff would like to discuss moving the January 2025 meeting date.

There are five Wednesdays in January. Staff would like to discuss moving the MESB meeting date from January 8 to January 29, 2025. This gives member agencies ample opportunity to appoint members and notify MESB staff. Should the Board pursue this action, it could also consider cancelling the February 12, 2025 Executive Committee meeting.

This item is listed as discussion only for this meeting; the Board could take action at its November 13, 2024 meeting, which would allow MESB staff ample time to notify each member agency.

FINANCIAL IMPACT

None to the MESB.

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